

Title 1:
Chapter 4:

Administration
Hours of Service

01-04-01 Hours Open

Services will be provided during the hours that best meet the needs of the community and within the financial resources of the library. The regular schedule is:

Monday through Thursday 9-8:30
Friday 9-5:30
Saturday 10-2
Sunday Closed

01-04-02 Summer Hours

The library will be closed Saturday of Memorial Day weekend and Labor Day weekend. When the 4th of July falls on a Friday, Saturday, Sunday, or Monday, the library will close the entire weekend.

01-04-03 Holidays

The library will be closed the following holidays:

~~New Year's Eve Day~~ (Deleted 1/13/98)
New Year's Day
Memorial Day
Independence Day
Labor Day
Thanksgiving Day
Christmas Eve Day
Christmas

When a holiday falls on a Saturday, the library will be closed the preceding Friday as well. If a holiday falls on a Sunday, the library will be closed the preceding Saturday and the following Monday. **In no case** will the library close more than 4 consecutive days counting a holiday and a weekend.

01-04-04 Emergency Closings

The Director or Supervisor in Charge may close the library for emergency situations. An emergency situation is defined as any situation in which the welfare of either patrons or staff is jeopardized by keeping the library open. The most common example of an emergency situation is severe weather, such as ice storms or blizzard conditions.

(Revised 8/8/95)
(Revised 8/12/97)
(Revised 1/13/98)
(Revised 10/10/2000)
(Revised 7/10/01)
(Revised 8/12/03)