

**LESTER PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
December 10, 2013 6:00 PM
Community Room of the Lester Public Library**

Call to Order –President Patrick Gagnon called the meeting to order at 6:00 PM.

Roll Call – Members Present: Sharon Stone, Kirsten Miller, Larry Thomas, Robert Fay, Judy Stuebs, Collette Tegen, Ned Guyette and Patrick Gagnon. Absent and excused: Rick Henrickson and Kay Koach. Also Present: Adult Services Coordinator Chris Hamburg and Director Jeff Dawson.

Public Comment – None

Approval of Minutes – Motion to approve minutes of November 12, 2013 made by Guyette, second made by Tegen. Voice vote carried unanimously.

Expenditures & Financial Reports – Motion to accept and file the November 2013 financial reports – Detail Ledger, Balance Sheets, Revenue and Expense Details, SII financials, and Edward Jones financials made by Fay, second made by Miller. Voice vote carried unanimously.

Board Member Comment – Stone wondered if making the parking lot traffic pattern a one-way concept would cut down on accidents; Dawson reported there have been no reported accidents during his tenure. Tegen thought the Black Friday media blitz was successful with the television coverage. Little Free Libraries throughout the City might be a good idea. Natalie Long’s outstanding performance in the ‘Chorus Line’ was noted.

Director’s Report – Discussed the recent move of the Mishicot book drops to the Country Store.

Report from City Council Representative – No report

Report from School District Representative – No report

Report from County Representative – No report

Strategic Plan – Dawson discussed progress on the installation of the new chiller. Gagnon suggested the HVAC upgrade be placed on a future agenda for Board Education.

Unfinished Business:

- Motion to approve the 2014 Library Budget as adopted by City Council made by Thomas, second made by Guyette. Voice vote carried unanimously.

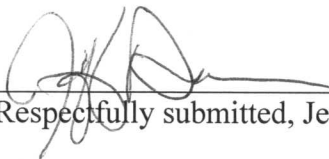
New Business:

- The first review of the Proctoring Examinations Policy; bring changes back to the January meeting for possible approval.

Closed Executive Session – None

Board Education: None

Motion to adjourn made by Miller, second made by Stuebs. Voice vote carried unanimously. Meeting adjourned at 6:26 PM.

A handwritten signature in black ink, appearing to be 'JD', written over a horizontal line.

Respectfully submitted, Jeff Dawson, Director