

**LESTER PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
December 11, 2012 6:00 PM  
Community Room of the Lester Public Library**

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Call to Order –President Patrick Gagnon called the meeting to order at 6:01 PM.

Roll Call – Members Present: Judy Stuebs, Brenda Krause, Kirsten Miller, Robert Fay, Ned Guyette, Rick Henrickson and Patrick Gagnon. Excused: Collette Tegen, Kay Koach and Sharon Stone. Also Present: Adult Services Coordinator Chris Hamburg and Director Jeff Dawson.

Public Comment – None

Approval of Minutes –. Motion to approve minutes of November 13, 2012 made by Krause second made by Guyette. Voice vote carried unanimously.

Expenditures & Financial Reports – Motion to accept and file the November 2012 financial reports – Detail Ledger, Balance Sheets, Revenue and Expense Details, SII financials, and Edward Jones financials made by Fay, second made by Miller. Voice vote carried unanimously.

Board Member Comment – none

Director’s Report – Discussed Brown County Library’s interest in the Manitowoc-Calumet Library System.

Report from City Council Representative – No report

Report from School District Representative – No report

Report from County Representative – Reported on the closure of the county juvenile detention center.

Strategic Plan – Update on the annual volunteer gift.

Unfinished Business:

- Motion for final approval of the 2013 Library budget made by Miller, second made by Guyette. Voice vote carried unanimously.
- Motion to approve the Gift Policy with corrections made by Henrickson, second made by Fay. Voice vote carried unanimously

New Business: None

Closed Executive Session: President Gagnon read the Wisconsin Statutes s. 19.85(1)(c) allowing closed session when the employment, promotion, compensation, or performance evaluation data of any public employee under the jurisdiction of the particular government body is being considered. Mr. Gagnon stated the reason the Closed Session is related to employment and compensation. He then opened the floor for a motion to enter into Closed Session. Moved by Henrickson to enter into Closed Session, second made by Miller. Roll Call Vote: Judy Stuebs – Aye; Brenda Krause – Aye; Kirsten Miller – Aye; Robert Fay – Aye; Rick Henrickson – Aye; Ned Guyette – Aye; Patrick Gagnon - Aye. The Board of Trustees entered into Closed Session at 6:34 PM.

At 6:43 PM, a motion to reconvene in Open Session was made by Henrickson, second made by Miller. Voice vote carried unanimously.

Board Education: None

Motion to adjourn made by Fay second made by Guyette. Voice vote carried unanimously. Meeting adjourned at 6:44 PM.



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Respectfully submitted,

Jeff Dawson, Director