

**LESTER PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
December 13, 2011 6:00 PM
Community Room of the Lester Public Library**

Call to Order –President Patrick Gagnon called the meeting to order at 6:00 PM.

Roll Call – Members Present: Teri Wagner, Kirsten Miller, Brenda Krause, Robert Fay, Collette Tegen, Sharon Stone, Judy Stuebs and Patrick Gagnon. Excused: Rick Henrickson and Marcia Krueger. Also Present: Director Jeff Dawson and Adult Services Coordinator Chris Hamburg.

Public Comment – None

Approval of Minutes – Motion to approve minutes of November 8, 2011 made by Judy Stuebs second made by Teri Wagner. Voice vote carried unanimously.

Expenditures & Financial Reports – Motion to accept and file the October, 2011 financial reports – Detail Ledger, Trial Balances, Budget, Edward Jones & Tower Square Securities made by Robert Fay, second made by Brenda Krause. Voice vote carried unanimously.

Board Member Comment – Fay has nominated the Lester Public Library’s Wentorf Photo Collection digitization project for the Manitowoc County Historical Society Historic Preservation Achievement Award. Tegen noted 14 donations amounting nearly \$1000.00 to the Lester Public Library Foundation as a result of sending the notices out via Two Rivers Municipal Utility bills.

Director’s Report – Dawson discussed the ‘soft’ launch of free coffee for patrons by the fire. Dawson fielded questions concerning broadband issues. Dawson noted the added percentages to the monthly statistics as requested by the Board in November.

Report from City Council Representative – No report

Report from School District Representative – Asked if lexile levels were included in the catalog to better search these materials; Hamburg noted we do not catalog books according to lexile levels.

Report from County Representative – No report

Strategic Plan – Fay noted an error in projected number of library materials, it should be corrected to read 80,000 items from 8000 items.

2012 Budget – Motion to approve the final 2012 Library Budget was made by Collette Tegen, second made by Kirsten Miller. Voice vote carried unanimously.

The Board agreed to table the discussion of moving funds from the 282 account to the 280 account in order to balance the 2011 Library Budget to February 2012.

Sharon Stone left the meeting at 7:00 pm

Board Education – Dawson presented “Digital Data Creation for and from the Lester Public Library.”

Motion to adjourn made by Teri Wagner second by Robert Fay. Voice vote carried unanimously. Meeting adjourned at 7:15 PM.



Respectfully submitted,

Jeff Dawson, Director