

**LESTER PUBLIC LIBRARY**  
**BOARD OF TRUSTEES MEETING**  
**November 12, 2013 6:00 PM**  
**Community Room of the Lester Public Library**

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**Call to Order** –President Patrick Gagnon called the meeting to order at 6:00 PM.

**Roll Call** – Members Present: Sharon Stone, Kirsten Miller, Larry Thomas, Robert Fay, Rick Henrickson, Judy Stuebs, Collette Tegen, Ned Guyette and Patrick Gagnon. Absent and excused: Kay Koach. Also Present: Edward Jones Financial Advisor Doug De Vries, Adult Services Coordinator Chris Hamburg and Director Jeff Dawson.

**Public Comment** – None

**Approval of Minutes** – Motion to approve minutes of October 8, 2013 made by Miller, second made by Thomas. Voice vote carried unanimously.

**Expenditures & Financial Reports** – Motion to accept and file the October 2013 financial reports – Detail Ledger, Balance Sheets, Revenue and Expense Details, SII financials, and Edward Jones financials made by Henrickson, second made by Fay. Voice vote carried unanimously.

**Visitor** – Doug De Vries, Edward Jones Financial Advisor discussed the library’s Gift Fund investments. He discussed the possibility of slightly increasing the risk factor with investments. Thomas offered perhaps a portion of the investment have increased risk; Henrickson and Gagnon noted the Board’s responsibility with public funds. The Board will invite De Vries to revisit in February to gauge the market and possibilities of increased risk.

**Board Member Comment** – None

**Director’s Report** – Discussed programming statistics and the need to track this data as we move into strategic planning for the next five years. Replacement of the hot water heater that exploded in October with ‘on demand’ hot water technology will cost \$3000.00.

**Report from City Council Representative** – No report

**Report from School District Representative** – No report

**Report from County Representative** – Henrickson reported on the ongoing county budget issues for 2014. Also noted discussions with veterans on libraries, in particular the ‘bookless’ library in Texas (Bexar County Digital Library, San Antonio).

**Strategic Plan** – Dawson shared library staff is re-evaluating current and new strategic plan; moving away from a large building project to providing services 24/7 with a plan tag along the lines of – ‘Library Anywhere.’ ‘Library Everywhere,’ or ‘Library in Your Pocket.’

**Unfinished Business:**

- Motion to approve the policy update, with modification, Restrictions to Minors made by Thomas, second made by Guyette. Voice vote carried unanimously.

- Motion to adopt the 2014 Library Budget as prepared by library staff made by Stone, second made by Fay. Voice vote carried unanimously.

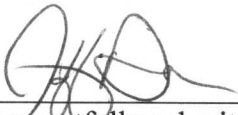
**New Business:**

- Dawson discussed the possibility of a bike/pedestrian path that would pass through the library grounds, hugging the interior of the fence in the front of the library.
- Motion to provide library staff \$100.00 towards a holiday appreciation meal/treat day made by Miller, second made by Henrickson. Voice vote carried unanimously.

**Closed Executive Session** – None

**Board Education:** None

**Motion to adjourn** made by Tegen, second made by Stuebs. Voice vote carried unanimously. Meeting adjourned at 7:09 PM.



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Respectfully submitted, Jeff Dawson, Director