

LESTER PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
November 13, 2012 6:00 PM
Community Room of the Lester Public Library

Call to Order –President Patrick Gagnon called the meeting to order at 6:00 PM.

Roll Call – Members Present: Judy Stuebs, Brenda Krause, Kirsten Miller, Robert Fay, Collette Tegen, Kay Koach, Sharon Stone, Ned Guyette and Patrick Gagnon. Excused: Rick Henrickson. Also Present: Adult Services Coordinator Chris Hamburg, Director Jeff Dawson and Doug De Vries, Edward Jones.

Public Comment – None

Approval of Minutes –. Motion to approve minutes of October 9, 2012 made by Stuebs second made by Tegen. Voice vote carried unanimously.

Expenditures & Financial Reports – Motion to accept and file the October 2012 financial reports – Detail Ledger, Trial Balances, Budget, SII financials, and Edward Jones financials made by Krause, second made by Fay. Voice vote carried unanimously.

Board Member Comment – none

Director's Report – Discussion on paying for the HVAC improvements and Fay suggested plotting circulation statistics over the past 10 years.

Invited Guest – Doug De Vries, Edward Jones updated the Board on investments. Currently operating a conservative portfolio that allows for some growth. Fay suggested looking at investment fees at the December meeting.

Report from City Council Representative – No report

Report from School District Representative – Parents discussed their enthusiasm for the upcoming Paws for Pages program at a recent conference.

Report from County Representative – No report

Strategic Plan – Update on the DVD dispenser.

Old Business: Library Budget 2012; Dawson presented an updated version of the budget. Motion to approve the 2013 budget proposal to be sent to City Council for final approval as presented, with final approval of the 2013 Library budget at the December meeting after City Council's Budget Hearing and final approval made by Guyette, second made by Fay. Voice vote carried unanimously.

New Business: The first read of the proposed Gift Policy; several suggested changes will be made and brought back to the December meeting for a final vote.

Motion to provide \$100.00 from the Library Gift Fund to purchase food for a holiday celebration for library staff made by Miller, second by Krause. Voice vote carried unanimously.

Closed Executive Session – none

Board Education: None

Motion to adjourn made by Stone second made by Guyette. Voice vote carried unanimously. Meeting adjourned at 6:54 PM.



Respectfully submitted,

Jeff Dawson, Director