

LESTER PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
November 11, 2008 7:00 PM
Webster Room of the Library

President Patrick Gagnon called the meeting to order at 7:00 PM.

Present: Robert P. Fay, Terry Schumacher, Joyce Beth, Patrick Gagnon, Rick Henrickson, Kirsten Miller, Sharon Stone, & Teri Wagner. Absent & Excused: Jay Orvis & Brenda Krause. Also in attendance Director Jeff Dawson, and invited guest Mr. Doug DeVries of Edward Jones Investments.

Public Comment – None.

Doug DeVries addressed the board on the current status of Library Gift Investments with his firm. Mr. DeVries handed out performance reports and answered questions for board members. President Gagnon requested 2 formats of reporting be submitted to the Library on a monthly basis, and thanked Doug for his time.

Rick Henrickson moved to approve the minutes of October 2008, seconded by Robert Fay. Voice vote carried unanimously.

Joyce Beth moved to accept the financial reports for October 2008 as presented, seconded by Sharon Stone. The board discussed the status of the current operation budget and how it applies to the 2009 proposed budget. Voice vote carried unanimously.

Committee Reports – None.

Board Member Comments – None.

Director's Report – Mr. Dawson regretted having to miss the WLA Conference this past week due to a family emergency. The Library is in receipt of a check from the Anne DeSwarte Trust in the amount of 17,798. The Friends' book sale earned 897.00. Director Dawson was pleased to report the Appleton Public Library Director's Blog gave kudos to Lester Public Library for being part of David Lee King's Hawaiian Library Conference presentation on Web 2.0. Chris Hamburg added new programming for adults, and reports the adult internet classes are going well. Dawson commended the adult library staff on their programming efforts. Engaged Patrons received over 10,000 hits – attention from the Hawaiian Library Conference and the Internet Library Conference may have contributed to the increase in numbers for the month. Dawson received an emailed by a college student in the Silicon Valley who will be doing a case study on Web 2.0 using Lester Public Library as an example of a library utilizing new technologies.

City Council Report – None.

School Representative Report – None.

County Board Report – The County Board will be voting on the proposed 2009 budget next Tuesday. Mr. Henrickson will keep the board posted on results.

Unfinished Business – Teri Wagner moved to adopt the 2009 budget as presented by Director Dawson for City Council approval. Motion second by Rick Henrickson. Director Dawson plans hiring a part-time circulation position in mid-December for a vacancy due to the retirement of Connie Messman. The second vacancy will remain unfilled, but on the books. Dawson will work with Betty Kuhn to address changes in desk scheduling from the impact of leaving one position unfilled. Voice vote carried unanimously.

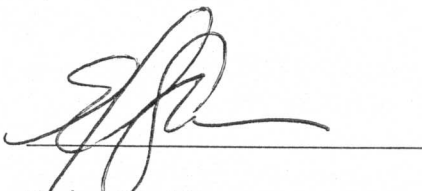
New Business – Statistics with Sirsi Synix have been revised and new reports written from January 2008 forward. The statistics in the board packet for this month reflect that change. 2007 numbers have not been revised.

Director Dawson handed out the DPI's report on the Review of Manitowoc Calumet Library System. The board will review and have this topic for discussion as an agenda item for the December meeting.

President Gagnon announced no need for closed session. The meeting remained open.

At 8:11 PM Rick Henrickson moved to adjourn, second by Terry Schumacher.

The board adjourned to Trustee Education with Betty Kuhn – Behind the scenes in circulation.

A handwritten signature in black ink, appearing to read 'ES', is written over a horizontal line.

Elaine Steckler
Recording Secretary