

Lester Public Library
Board of Trustees Meeting
Tuesday November 13, 2007, 7:00 p.m.
Community Room of the Lester Public Library

1. Call to Order – Called to order at 7:00 PM by President Patrick Gagnon in the Community Room of the Lester Public Library. Proper notice is given.

2. Roll Call – Present: Patrick Gagnon, Teri Wagner, Sheridan O'Rourke, Brenda Krause, Terry Schumacher, Joyce Beth, Kirsten Miller, Wayne Schultz, Sharon Stone, Director Jeff Dawson, Youth Services Coordinator Terry Ehle, and Recording Secretary, Elaine Olszewski-Steckler. Absent and Excused: Rick Henrickson.

3. Public Comment: None.

4. Approval of October Board Meeting Minutes – Moved by Sheridan O'Rourke and seconded by Sharon Stone to approve the October 9, 2007 minutes. Voice vote carried unanimously.

5. Expenditures and Financial Reports – Moved by Teri Wagner and seconded by Brenda Krause to accept the October 2007 Detail Ledger and October 2007 Budget Report and investment statement as presented. Voice vote carried unanimously.

6. Committee Reports -

A. Buildings & Grounds – Anne DeSwarte Memorial - Chair Teri Wagner reported the committee met to discuss ideas presented. The committee as a whole agreed to have Terry Ehle present an Early Literacy Center (ELC) for board approval. Ehle then gave the presentation and handed out a cost report for start up of the ELC. The ELC would be mobile and located primarily on the tiled area of the children's room. Teri Wagner stated that of all the proposals, this one met most closely with the goals of serving the community and children, both ideals dear to Anne DeSwarte. Moved by Brenda Krause, seconded by Kirsten Miller to allocate \$ 9,983.89 from the gift account for an Early Literacy Center in memory of Anne DeSwarte as presented. Voice vote carried unanimously.

7. Director's Report: - Director Dawson gave a review of his written report for October. He reported Joyce Beth & Barbee Lester are assisting him in the search for a replacement of the garden contractor, who will not be returning this spring. Dawson announced he is writing an article for the Herald Times Reporter on a regular basis. Director Dawson then reviewed and discussed October statistics with the board. President Gagnon requested Dawson follow up on the state legislation section of his report regarding 07-09 (State) Executive Budget library funding.

8. Communications –
Dawson noted communications on the agenda.

9. City Council Representative Report: None.

10. School District Representative Report: None.

11. County Council Representative Report: None.

12. Unfinished Business:

A. Budget Update: Director Dawson provided a spreadsheet of proposed changes to the fund 280 Budget, and answered questions of the same.

13. New Business:

A. Mission Statement: Dawson discussed the process of formulating a new mission statement. He then compared the proposed statement versus the current statement and discussion followed. Moved by Sheridan O'Rourke and seconded by Teri Wagner to adopt the proposed mission statement as presented. Voice vote carried unanimously. President Gagnon stated the adoption of the new mission statement starts the planning process. He further explained the planning process as being comprised of 4 items; 1) Formulating a Vision Statement, 2) Set Permanent Goals for the Library, 3) Set Annual Goals for the Library, and 4) Align with the Director's Goals.

14. Trustee Education: Youth Services Coordinator, Terry Ehle provided the board with statistics on the 2007 Summer Reading Program and distributed 2008 Summer Reading Program material. She then discussed progress in Babygarten programming and the tie-in with the Early Learning Center. Discussion followed. The board thanked Ehle for her efforts.

15. Closed Executive Session:

Closed Executive Session – President Gagnon announced the Library Board of Trustees reserved the right to enter into Closed Session, per Wisconsin Statutes s. 19.85(1)(c) which allows closed sessions when the employment, promotion, compensation, or performance evaluation data of any public employee under the jurisdiction of the particular government body is being considered. Purpose for closed session - to discuss union negotiations and Director Dawson's evaluation and will reconvene in open session for the purpose of adjournment only. Moved by Brenda Krause and seconded by Sheridan O'Rourke to move into closed session. Roll call vote taken: Patrick Gagnon - aye, Teri Wagner - aye, Sheridan O'Rourke - aye, Brenda Krause - aye, Terry Schumacher – aye, Joyce Beth - aye, Kirsten Miller - aye, Wayne Schultz – aye, Sharon Stone - aye. The board entered into closed session at 7:55 p.m.

Moved by Sheridan O'Rourke and seconded by Terry Schumacher to reconvene in open session at 8:20 p.m. Voice vote carried unanimously.

Moved by Sheridan O'Rourke and seconded by Kirsten Miller to adjourn. Meeting adjourned 8:21 p.m.

Respectfully Submitted,

Elaine Olszewski-Steckler
Recording Secretary