

LESTER PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
October 11, 2011 6:00 PM
Community Room of the Lester Public Library

Call to Order –President Patrick Gagnon called the meeting to order at 6:01 PM.

Roll Call – Members Present: Teri Wagner, Rick Henrickson, Kirsten Miller, Brenda Krause, Robert Fay, Collette Tegen, Sharon Stone, and Patrick Gagnon. Excused: Judy Stuebs, Marcia Krueger. Also Present: Director Jeff Dawson and Adult Services Coordinator Chris Hamburg.

Public Comment – None

Approval of Minutes – Motion to approve minutes of September 13, 2011 made by Collette Tegen second made by Teri Wagner. Voice vote carried unanimously.

Expenditures & Financial Reports – Motion to accept and file the September, 2011 financial reports – Detail Ledger, Trial Balances, Budget, Edward Jones & Tower Square Securities made by Robert Fay, second made by Sharon Stone. Voice vote carried unanimously.

Board Member Comment – None

Director’s Report – Dawson shared his experience from the Gates Foundation’s Global Libraries Initiative Peer Learning Meeting in Seattle. There was discussion about weeding our collections to improve overall circulation numbers. President Gagnon recommended regular updates concerning Library Renewal as needed.

Report from City Council Representative – No report

Report from School District Representative – No report

Report from County Representative – Henrickson reported it is budget time at the county and budget debates are underway.

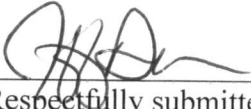
Strategic Plan – Dawson pointed out several updates to ‘ongoing’ items as suggested by Gagnon. Fay and Miller suggested somehow highlighting these changes so Board knows what to look for on a monthly basis. Gagnon recommended adding ‘collection development’ to the plan as discussed earlier under Dawson’s report. No action required.

Policy Review – Motion to approve the Health & Safety Hazard Communication Policy as presented made by Rick Henrickson, second made by Robert Fay. Voice vote carried unanimously.

2012 Budget Review – Dawson presented the budget. Several changes recommended by the Board will be implemented and come back for approval at the November meeting. Motion to support City Finance Director Dave Buss’s recommendation to close the Library 456 Building and Grounds account and move the funds, in the amount of \$3533.90, to the Library 280 account for year 2011 made by Rick Henrickson, second made by Robert Fay. Voice vote carried unanimously.

Board Education – None

Motion to adjourn made by Brenda Krause, second by Kirsten Miller. Voice vote carried unanimously.
Meeting adjourned at 7:31PM.



Respectfully submitted,

Jeff Dawson, Director