

LESTER PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
October 13, 2009, 7:00 PM
Community Room of the Lester Public Library

Call to Order – President Patrick Gagnon called the meeting to order at 7:00 PM.

Roll Call – Members Present: Patrick Gagnon, Collette Tegen, Joyce Beth, Brenda Krause, Kirsten Miller, Robert Fay, Jay Orvis, Sharon Stone. Excused: Teri Wagner and Rick Henrickson. Also Present: Library Director Jeff Dawson, Adult Services Coordinator Chris Hamburg and Elaine Steckler, Recording Secretary.

Public Comment – None

Approval of Minutes – Motion to approve minutes of September 8, 2009 made by Joyce Beth, second made by Kirsten Miller. Voice vote carried unanimously.

Visitors – Tony Carini and Gary Nadolsky from Tower Square Securities/Benefits Inc. presented the library's investment portfolio overview. Nadolsky compared the performance of library investments versus the S&P 500. Our investments took an immediate downturn but have recovered at a steady pace after hitting the low in February 2009.

Expenditures & Financial Reports – Motion to accept and file the August 2009 financial reports – Detail Ledger, Trial Balances, Budget, Edward Jones & Tower Square Securities made by Brenda Krause, second by Robert Fay. Voice vote carried unanimously.

Committee Reports – None

Board Member Comment – None

Director's Report – Mr. Dawson provided his written report in the monthly packet. Dawson will attend the annual WLA Conference in Appleton this October. Roof repairs are complete; not without some water falling on the inside of the library. As the top layer of roof was peeled away it began to rain. Quick action from Great Lakes Roofing and our custodian, Ron, water was diverted and no computer equipment or books were lost during the leaks; Great Lakes Roofing repaired all ceiling tile at no additional costs. The September Open House was a success, Dawson thanked those Board members who not only showed up but agreed to being filmed. Director Dawson was pleased to announce that circulation statistics are up 10% for the month of September over September of 2008. The year-to-date circulation statistics are up 9% as compared to year to date 2008.

City Council Report – In spite of an early jump on the City's budget, there are still many challenges yet to resolve.

School District Report – None

County Representative Report – None

Unfinished Business –

- A) Reminder for Board Members interested in attending WLA 2009 to contact Mr. Dawson.
- B) Policy Review. Title 1, Chapter 9 – Code of Conduct. The board reviewed and discussed several revisions to policy for Mr. Dawson to apply and submit for a potential action item at the October meeting.

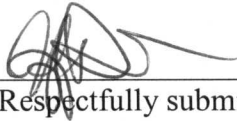
New Business –

- A) Recommended 2010 Budget to City Council, Dawson presented the board with a tentative 2010 budget. The City budget process is underway and the proposed budget may see changes before final approval. The board agreed to allow Dawson to make needed changes to the budget throughout the City budgeting process and bring the final budget back to the board for official approval.

Closed Executive Session –

The Library Board of Trustees reserves the right to enter into Closed Session, per Wisconsin Statutes s. 19.85(1)(c) which allows closed sessions when the employment, promotion, compensation, or performance evaluation data of any public employee under the jurisdiction of the particular government body is being considered. President Gagnon stated there are no items for Closed Session. The meeting remained open.

Motion by Sharon Stone to adjourn, second Kirsten Miller - Voice vote carried. Meeting adjourned at 8:05 PM



Respectfully submitted,

Jeff Dawson, Director