

LESTER PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
Tuesday, October 14, 2008 7:00 PM
Community Room of the Lester Public Library

President Patrick Gagnon called the meeting to order at 7:00 PM.

Roll Call – Present: Robert P. Fay, Terry Schumacher, Joyce Beth, Patrick Gagnon, Rick Henrickson, Brenda Krause, Kirsten Miller & Teri Wagner. Absent & Excused: Jay H. Orvis & Sharon Stone. Also present: Director Jeff Dawson & Chris Hamburg.

Moved by Rick Henrickson to approve the meeting minutes of September 9, 2008, seconded by Joyce Beth. Voice vote carried unanimously.

Moved to approve the Special Meeting Minutes of September 16, 2008 by Brenda Krause, seconded by Robert Fay. Voice vote carried unanimously.

Moved by Joyce Beth to accept the August 2008 Bank1st Investment Statement, Fund 280 & 282 Budget Reports, Fund 280, 282 & 456 Balance Sheets, and the Detail Report as presented. The motion was seconded by Teri Wagner. Voice vote carried unanimously.

Ms. Miller commented that she and other board members have received positive feedback from the public, addressing the pictures of the board members at the circulation desk.

Director Dawson reported moving the visitor counter to the front doors. He is hopeful that this move will increase statistics for foot traffic. Dawson is currently revamping the statistical report. Some statistics will only be reported on a quarterly basis. Mr. Dawson met with Manitowoc Calumet Library System Coordinator Robert Hafeman to discuss the statistics reports coming from the new automation system. Dawson reported the new reporting system has been tallying circulation statistics inaccurately. The board should expect to see changes in the near future to the statistics report. The book drops placed in the Village of Mishicot are being used by patrons. The current schedule for pick up in the village is twice weekly. Barrett Asphalt billing has been settled. The new book carts have arrived. Dawson thanked the board for approving this expenditure. The library roof leaked in September, and a contractor was called in to caulk the roof. Joyce Beth asked Dawson if the windows still had a problem with leakage. He indicated that leaking of the windows is still an issue, and Buck caulks them regularly. Director Dawson attended the last Library Foundation meeting held in September. Dawson was pleased to report the Foundation Board plans on meeting quarterly, and they are currently working on a mission statement.

County Board Report – Rick Henrickson reported the latest county budget proposal figures for the Lester Public Library. Rick indicated a public hearing on the 2009 County Budget will be held October 27th.

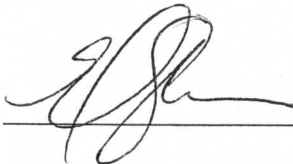
Motion by Rick Henrickson adopting the new investment policy, seconded by Brenda Krause. Voice vote carried unanimously.

Director Dawson presented board members with 3 versions of the proposed 2009 Library Budget Report. One version with the library filling 2 job vacancies, another replacing 1 vacancy and a third leaving 2 vacancies unfilled. After a review and discussion, the consent of the board was to revise funding to the line items as follows: 280-55110-2100 to 15,000 and 280-55110-2220 to 20,000, using the budget report leaving one vacancy unfilled. Dawson will revise the figures and present to the City Council on Thursday, October 23rd – City Council Chambers. Members of the board are encouraged to attend.

Moved by Teri Wagner, second by Rick Henrickson to move into closed session. Patrick Gagnon announced the Library Board of Trustees reserves the right to enter into Closed Session, per Wisconsin Statutes s. 19.85(1)(c) which allows closed sessions when the employment, promotion, compensation, or performance evaluation data of any public employee under the jurisdiction of the particular government body is being considered. The purpose of this meeting is to discuss personnel issues, with the intention to reconvene for adjournment purposes only. Roll Call Vote: Robert Fay – yes, Terry Schumacher – yes, Joyce Beth – yes, Patrick Gagnon – yes, Rick Henrickson – yes, Brenda Krause – yes, Kirsten Miller – yes, Teri Wagner – yes. The Lester Public Library Board of Trustees entered into closed session at 8:07 PM.

Moved by Terry Schumacher to reconvene in open session, seconded by Rick Henrickson. The Library Board reconvened in open session at 8:14 PM.

Robert Fay moved for adjournment, second by Kirsten Miller. Meeting adjourned at 8:15 PM.



Elaine Steckler
Recording Secretary