

Lester Public Library  
Board of Trustees Meeting  
Tuesday October 9, 2007, 7:00 p.m.  
Community Room of the Lester Public Library

**1. Call to Order** – Called to order at 7:00 PM by President Patrick Gagnon in the Community Room of the Lester Public Library. Proper notice is given.

**2. Roll Call** – Present: Patrick Gagnon, Teri Wagner, Sheridan O'Rourke, Brenda Krause, Terry Schumacher, Joyce Beth, Kirsten Miller, Wayne Schultz, Director Jeff Dawson, Adult Services Coordinator Chris Hamburg, and Recording Secretary, Elaine Olszewski-Steckler. Absent and Excused: Rick Henrickson, Sharon Stone.

**3. Public Comment:** None.

**4. Approval of September Board Meeting Minutes** – Moved by Teri Wagner and seconded by Brenda Krause to approve the September 11, 2007 minutes. Motion carried unanimously.

**5. Expenditures and Financial Reports** – Moved by Joyce Beth and seconded by Sheridan O'Rourke to accept the September 2007 Detail Ledger and September 2007 Budget Report and balance sheets as presented. Motion carried unanimously.

**6. Committee Reports -**

**A. Buildings & Grounds** – Anne DeSwarte Memorial - Chair Teri Wagner reported no proposals submitted to date. The committee will meet in early December to discuss ideas. Barbee Lester will be joining the committee.

**7. Director's Report:** - Director Dawson reported Lester Public Library is in receipt of a check for \$90,000.00 from the Anne DeSwarte Estate. Director Dawson joined the Two Rivers Historical Society. He will serve on the Bentley Committee. Dawson then opened the floor for questions concerning his written report.

**8. Communications -** Director Dawson reviewed the following communications:

- A. Online Welcome from Manitowoc Two Rivers Area Chamber of Commerce *Business Matters*
- B. Letter from Greenhill Law Office – DeSwarte Estate

**9. City Council Representative Report:** City Council Representative Wayne Schultz reported the following: The City has switched insurance carriers. The new carrier is Wausau Insurance. This move is expected to yield cost savings. Schultz updated the board on the status of 2008 budgeting process, and provided approximate timelines. The status of the state budget is a concern, as the shared revenue is not yet approved.

**10. School District Representative Report:** None.

**11. County Council Representative Report:** None.

**12. Unfinished Business:**

**A. Unicorn Update** – Adult Services Coordinator, Chris Hamburg reported new problems persisting. Search 360 will be added to the client side of the catalog search. This tool enables patrons to get full text periodical articles when doing a search for a subject in iBistro. Manitowoc Calumet Library System negotiated to purchase Director Station. This is a reporting tool used to mine data in Sirsi/Dynix.

**13. New Business:** Closed Executive Session – President Gagnon announced the Library Board of Trustees reserved the right to enter into Closed Session, per Wisconsin Statutes s. 19.85(1)(c) which allows closed sessions when the employment, promotion, compensation, or performance evaluation data of any public employee under the jurisdiction of the particular government body is being considered. The purpose for closed session - to discuss union negotiations, salaried positions & Director Dawson's evaluation. Moved by Brenda Krause and seconded by Teri Wagner to move into closed session. Roll call vote taken: Patrick Gagnon - aye, Teri Wagner - aye, Sheridan O'Rourke - aye, Brenda Krause - aye, Terry Schumacher – aye, Joyce Beth - aye, Kirsten Miller - aye, Wayne Schultz – aye. The board entered into closed session at 7:25 p.m.

Moved by Sheridan O'Rourke and seconded by Terry Schumacher to reconvene in open session at 7:48 p.m. Voice vote carried unanimously.

**14. New Business:**

A. 2008 Budget – Moved by Brenda Krause and seconded by Teri Wagner to accept budget proposal #1 as presented using \$117,000 from gift funds. Voice vote: 6 – ayes, 0 – nays, 1 – abstained (Schultz). Motion carried.

**15. Trustee Education:** None.

Moved by Terry Schumacher and seconded by Kirsten Miller to adjourn. Meeting adjourned 7:57 p.m.

Respectfully Submitted,



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Elaine Olszewski-Steckler  
Recording Secretary