

LESTER PUBLIC LIBRARY
September 13, 2011 6:00 PM
Community Room of the Lester Public Library

Call to Order—President Patrick Gagnon called the meeting to order at 6:00 PM

Roll Call—Members Present: Robert Fay, Judy Stuebs, Kirsten Miller, Sharon Stone, Collette Tegen, Patrick Gagnon, Brenda Krause, Teri Wagner. Excused: Rick Hendrickson and Marcia Krueger. Also Present: Adult Services Coordinator Chris Hamburg, Doug DeVries, Edward Jones Investments, and Tom Bushman, Two Rivers Water & Light.

Public Comment—None

Approval of Minutes—Motion to approve minutes of August 9, 2011 made by Teri Wagner, second by Brenda Krause. Voice vote carried unanimously.

Expenditures & Financial Reports—Motion to accept and file the August 2011 financial reports--Detail Ledger, Balance Sheet, Edward Jones & Tower Square Securities reports—made by Bob Fay, second by Sharon Stone. Voice vote carried unanimously.

Invited Guest—Doug DeVries: Informed the Board that they would now be getting quarterly rather than monthly statements. Suggested keeping a close watch on investments and moving to a more conservative strategy as needed. DeVries also expressed his support and willingness to help the library with any fundraising that may be needed in the future.

To accommodate guest Tom Bushman's schedule the Board skipped to item 16B Approval of the Solar Panel project bid. Bushman reviewed the five bids with the Board, recommending the Board award the contract to H&H Solar for their Alternate bid proposal because it gave the best output in kW at the lowest cost per watt. Collette Tegen made the motion to award the contract to H&H Solar for their Alternate proposal, seconded by Kirsten Miller. Voice vote carried unanimously.

Board Education—Board Members toured the library to view the new lighting. Tom Bushman answered various questions. Also toured the new Help desk area of the library, where Chris Hamburg discussed the recent changes to the desk, computer and reference areas, as well as future changes with the DVDs and magazines.

Board Member Comment—Patrick Gagnon asked for confirmation that the City's new No Concealed Weapon Carry policy covered the library since it was a city building. If it does, he would like to use the same signage as the city.

Building & Grounds Committee Report—Collette Tegen reported that the committee had met and recommended hiring Bracket Engineering Consulting, LLC to provide an independent analysis of the library's HVAC needs so that we can better solicit proposals from contractors. Board also discussed timeline for the project. Brenda Krause made a motion to approve the hiring of Bracket Engineering, LLC to prepare a study and report for \$4,200.00, funded with library gift funds. Bob Fay seconded the motion. Voice vote carried unanimously.

Director's Report—Collette Tegen commented how exciting it was to have Director Jeff Dawson presenting the Lester Public Library story at the international Bill & Melinda Gates Foundation Global

Libraries Initiative Peer Learning Meeting next week. Chris Hamburg also conveyed to the Board the library's excitement to be partnering with UW-Manitowoc for a series of lectures this fall and spring.

Report from City Council Representative—No report

Report from School District Representative—No report

Report from County Representative—No report

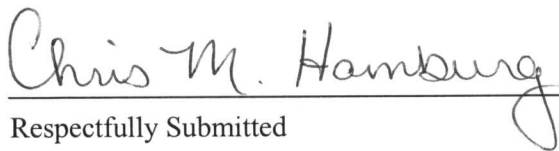
Strategic Plan—Board briefly reviewed proposed updates to the Strategic Plan. Patrick Gagnon expressed wish to see status updates particularly for ongoing projects. Teri Wagner made a motion to approve the updated Strategic Plan, Kirsten Miller seconded. Voice vote carried unanimously.

Policy Review--Health & Safety Hazard Communication. Minor spelling and grammar changes were suggested.

Library Renewal Partnership Agreement—Kirsten Miller made the motion to sign the partnership letter of agreement with Library Renewal. Judy Stuebs seconded. Voice vote carried unanimously.

Motion to adjourn made by Sharon Stone, second by Brenda Krause. Voice vote carried unanimously.

Meeting adjourned at 7:44 PM.


Respectfully Submitted

Chris Hamburg, Adult Services Coordinator