

Lester Public Library
Board of Trustees Meeting
Community Room of the Lester Public Library
September 9, 2008
7:00 PM

President Gagnon called the meeting to order at 7:00 PM.

Members Present: Robert Fay, Secretary Joyce Beth, President Gagnon, Vice President Rick Henrickson (7:18), Brenda Krause, Kirsten Miller, Jay Orvis, Sharon Stone and Teri Wagner. Absent & Excused: Terry Schumacher. Also Present: Children's Service Coordinator Terry Ehle, Adult Services Coordinator Chris Hamburg, Library Director Jeff Dawson, and Recording Secretary Elaine Steckler.

Moved by Brenda Krause to accept the minutes of August 2008 meeting, second by Joyce Beth. Voice vote carried unanimously.

Terry Ehle addressed the board with summer reading programming results and statistics. Ehle reported 835 total participants this year, 210 of which were teens. The board thanked Ms. Ehle for a job well done. Dawson commended both Ehle and her staff for the continued success of Children's Programming at the library.

Moved by Joyce Beth to accept the July 2008 Detail, Balance Sheet, Budget and Bank 1st Investment Reports as presented, second by Robert Fay. Brenda Krause questioned an over-run in reference materials. Ms. Hamburg explained that this was intentional. Voice vote carried unanimously.

Mr. Jeff Dawson thanked the board for 100% participation returning the DPI survey. Parking Lot - Painting on the shed and parking lot lines are still to be completed. Director Dawson shared the communication he received from Michael Porter – aka Libraryman. Mr. Porter would like to use the Lester Public Library Flickr account as an example illustrating how libraries can utilize the internet to market themselves. Jeff is honored to be recognized for his work with the library's Flickr account. Dawson indicated he had been in contact with the Village of Mishicot Treasurer regarding placing book drops in the Village. The initial plan is to pick up twice per week, and adjust according to the volume of books. The consensus of the members is to proceed with placing book drops in Mishicot Village.

City Council Representative – No report.

School Board Representative – No report.

County Board Representative - Mr. Henrickson spoke with crew who paved the library parking lot and received positive feedback.

The following resolution was put before the board for consideration: BE IT RESOLVED THAT Pending the next election of officers of the Board, Jeff Dawson, Library Director, is hereby selected and appointed Financial Secretary of the Board under Wisconsin State Statute 43.58(7)(b), and is entitled to exercise all powers granted under that statute pertaining to the investment of all gifts, bequests, devises or endowments, except as may be otherwise specifically limited by the Board by Resolution, subject to any valid restrictions as may be imposed thereon by the donor. To the extent required by said statute, any such gift, devise or endowment as currently held by the Board is transferred to the Financial Secretary solely for the purpose of investing the same as authorized in that statute. BE IT FURTHER RESOLVED THAT Jeff Dawson, in his capacity as Financial Secretary, in consultation with the Tower Square Securities, Inc. representatives Gary Nadolsky and Anthony Carini and Edward Jones representative Doug DeVries is hereby authorized to sell, assign and endorse for transfer, certificates representing stocks, bonds, or other securities now registered or hereafter registered in the name of this Library, as authorized under Wisconsin law. I, Patrick Gagnon, President of Lester Public Library Board of Trustees hereby certify that the foregoing is a true copy of a resolution duly adopted by the Lester Public Library Board of Trustees of said Library at a meeting duly held the day of September 9, 2008 at which a quorum was present and that the same has not been repealed or amended and remains in full force and effect and does not conflict with the Bylaws of said Library.

Moved by Rick Henrickson to adopt the above resolution authorizing Jeff Dawson as Financial Secretary for Investment of Gift Funds to Security Firms Tower Security and Edward Jones, seconded by Teri Wagner. Voice vote carried unanimously.

Jeff Dawson presented the board with a new administration Investment Policy. Discussion was held on dual signatory power and changes in grammar. President Gagnon requested the board be prepared for an action on this at the next regular meeting held October 14th.

Director Dawson requested \$15,978.00 in funds for replacing all 23 valves in the HVAC system. Johnson Controls would be doing the work, with a 1-year warranty on valves. Discussion was held on the pros and cons of replacing valves as they deteriorate, and if other firms had been contacted for a price. Moved by Rick Henrickson authorizing replacement of all 23 HVAC valves by Johnson Controls in the amount of \$15,978.00 using fund 456 Building & Grounds monies, second by Robert Fay. Voice vote carried unanimously.

Mr. Dawson then requested funding for a new Audio Visual System in the Community Room. Dawson recommended Greenwoods' quote for projection, speakers, receivers and DVD/CD player of \$2,970.00. Moved by Teri Wagner to purchase an AV System for the Library Community Room in the amount of \$2,970.00 with gift funds, second by Sharon Stone. Voice vote carried unanimously.

Moved by Teri Wagner to allocate \$450.00 in gift funds to defray the cost of a library employee holiday party, second by Brenda Krause. Voice vote carried unanimously.

President Gagnon announced the Library Board of Trustees reserves the right to enter into Closed Session, per Wisconsin Statutes s. 19.85(1)(c) which allows closed sessions when the employment, promotion, compensation, or performance evaluation data of any public employee under the jurisdiction of the particular government body is being considered. The purpose of moving into closed session is to discuss the Union Contract Proposal. Moved by Tery Wagner, second by Rick Henrickson to move into closed session. Roll call vote: Robert Fay – yes, Joyce Beth – yes, Patrick Gagnon – yes, Rick Henrickson – yes, Brenda Krause – yes, Kirsten Miller – yes, Jay Orvis – yes, Sharon Stone – yes, Teri Wagner – yes. The Lester Public Library Board of Trustees moved into closed session at 8:05 PM.

Moved by Robert Fay, second by Kirsten Miller to reconvene in open session at 8:19. Motion carried.

President Gagnon stated that no action would be taken on closed session discussion. He further stated that a Special Meeting will be held Tuesday, September 16th at 7:30 PM for the purpose of consideration of the Union Contract Proposal.

Moved for adjournment by Brenda Krause, second by Bob Fay. Meeting adjourned 8:20 PM.

Respectfully Submitted,



Elaine Steckler
Recording Secretary