

**LESTER PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
July 12, 2011 6:00 PM  
Community Room of the Lester Public Library**

---

Call to Order –President Patrick Gagnon called the meeting to order at 6:01 PM.

Roll Call – Members Present: Kirsten Miller, Brenda Krause, Robert Fay, Marcia Krueger, Collette Tegen, Judy Stuebs and Patrick Gagnon. Excused: Teri Wagner, Rick Henrickson and Sharon Stone. Also Present: Director Jeff Dawson and Adult Services Coordinator Chris Hamburg, John Wallace, President Library Foundation and Laura O’Shea, Secretary Library Foundation

Public Comment – None

Approval of Minutes – Motion to approve minutes of June 14, 2011 made by Marcia Krueger second made by Judy Stuebs. Voice vote carried unanimously.

Expenditures & Financial Reports – Motion to accept and file the June, 2011 financial reports – Detail Ledger, Trial Balances, Budget, Edward Jones & Tower Square Securities made by Robert Fay, second made by Marcia Krueger. Voice vote carried unanimously.

Invited guests Anthony “Tony” S. Carini, Registered Representative and Gary Nadolsky, CRPC, Registered Representative from Tower Square Securities, Inc. provided options and summaries of the library’s gift account fund. Carini recommended placing 5% of the American Fund portfolio into the New World Fund and 15% of the American Fund portfolio into the Capital World Bond Fund. Nadolsky provided the Board with an overview of the Absolute Return fund with no additional recommendations for change. A motion to support the changes suggested by Carini was made by Collette Tegen, second made by Robert Fay. Voice vote carried unanimously.

Board Education – The Library Foundation was the topic and in attendance were John Wallace, Library Foundation President and Laura O’Shea, Library Foundation Secretary. Dawson provided an overview of the Foundation since inception in 1984. Other members of the Foundation – Collette Tegen, Lester Public Library Board of Trustees Representative, Jim Boehlke, Treasurer and Joyce Beth. The Foundation now meets monthly and is working on policies for accepting gifts and dispersing funds back to the library. O’Shea indicated a priority for the Foundation is to raise awareness of the Foundation within the community.

Board Member Comment – Marcia Krueger invited Board members to attend the upcoming Relay for Life. Kirsten Miller commented the new ‘ongoing book sale’ is a good addition to services.

Director’s Report – Dawson asked for questions or comments concerning the June Report. Fay indicated the updated listing of Library Board of Trustees needed two more corrections. Dawson will make those corrections and bring the corrected listing to the August meeting.

Communications – President Gagnon noted term errors on the Library Board of Trustees listing, Dawson will correct and bring to the next meeting.

Report from City Council Representative – Indicated that the legislature approved a two-year ‘reprieve’ for WiscNet only to be vetoed by Governor Walker.

Report from School District Representative – Last week and Monday of this week the Two Rivers School District held a Data Retreat that was attended by 65 school administrators and teachers. Components of the retreat included discipline, Lexile reading levels, and the accelerated reading programs that tie into the library’s collections.

Report from County Representative – No report

#### Unfinished Business

- Motion to approve the updated Organizational Chart was made by Brenda Krause, second made by Robert Fay. Voice vote carried unanimously.
- Motion to approve the updated Hours of Operation Policy was made by Kirsten Miller, second made by Judy Stuebs. Voice vote carried unanimously.

#### New Business

- Motion to approve a Resolution of Gratitude for Jay Orvis was made by Collette Tegen, second made by Robert Fay. Voice vote carried unanimously.

Motion to adjourn made by Kirsten Miller, second by Collette Tegen. Voice vote carried unanimously. Meeting adjourned at 7:24 PM.

---

Respectfully submitted,

Jeff Dawson, Director