

LESTER PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
June 14, 2011 6:00 PM
Community Room of the Lester Public Library

Call to Order –President Patrick Gagnon called the meeting to order at 6:04 PM.

Roll Call – Members Present: Kirsten Miller, Sharon Stone, Brenda Krause, Robert Fay, Marcia Krueger, Collette Tegen, Judy Stuebs and Patrick Gagnon. Excused: Teri Wagner, Rick Henrickson. Also Present: Director Jeff Dawson and Adult Services Coordinator Chris Hamburg.

Public Comment – None

Approval of Minutes – Motion to approve minutes of May 10, 2011 made by Sharon Stone second made by Marcia Krueger. Voice vote carried unanimously.

Expenditures & Financial Reports – Motion to accept and file the May, 2011 financial reports – Detail Ledger, Trial Balances, Budget, Edward Jones & Tower Square Securities made by Brenda Krause, second made by Robert Fay. Discussion of the Revenue report included the Donation line in the 280 account and the \$5,000 donation to the 282 account. Voice vote carried unanimously.

Investment Suggestion from Tony Carini – Motion to delay a decision and invite Tony Carini to the next Board meeting for further discussion made by Marcia Krueger, second made by Kirsten Miller. Voice vote carried with one dissention, Robert Fay.

Committee Reports – Building and Grounds – Ron Kedrowski will call in several companies to provide quotes on 1. Replacing the air conditioning unit only 2. Replacing the entire HVAC system, AC and heat. Dawson will investigate funding options for a new HVAC, loans and grants.

Board Member Comment – Kirsten Miller shared how impressed her parents were of the library during a recent visit to Two Rivers. Collette Tegen reported that Representative Andre Jacque had responded to her concerns that WiscNet was on the budget chopping block; Tegen reported no response from Senate Representative Frank Lasee. President Gagnon asked if the Board would like to consider providing a statement to our Assembly and Senate Representatives concerning WiscNet. Motion to express to local legislators, on behalf of the Lester Public Library Board of Trustees, support to retain funding for WiscNet was made by Collette Tegen, second made by Robert Fay. Voice vote carried unanimously.

Director's Report – Dawson shared the circulation statistics rose 4% over May 2010.

Communications – President Gagnon noted term errors on the Library Board of Trustees listing, Dawson will correct and bring to the next meeting.

Report from City Council Representative – Marcia Krueger promoted the Summer Reading Program at the May 23, 2011 City Council meeting.

Report from School District Representative – No report

Report from County Representative – No report

Unfinished Business – Dawson presented the revised Director’s Goals.

New Business


- Policy Review for revised Organizational Chart after a brief discussion the revised chart will be brought to the July Board meeting for a vote.
- Policy Review for Hours of Service – President Gagnon opened discussion wondering if Hours of Service warrants Board policy or is it procedure as dictated by the director. Board members agreed to keep it as policy. Suggestions were made for revisions and Dawson will bring an updated version to the Board in July for further review and possible action.

Closed Executive Session –

The Library Board of Trustees reserves the right to enter into Closed Session, per Wisconsin Statutes s. 19.85(1)(c) which allows closed sessions when the employment, promotion, compensation, or performance evaluation data of any public employee under the jurisdiction of the particular government body is being considered. President Gagnon stated there are no items for Closed Session. The meeting remained open.

Board Education – Friends of the Library organization was discussed. Dawson pointed out the Friends group is a separate entity from the library and is governed by its own board, not the library director. Currently membership is low and the Friends offer two book sales per year. Krueger suggested inviting the Friends to an upcoming Board meeting for further discussion.

Motion by Kirsten Miller to adjourn, second by Collette Tegen. Voice vote carried unanimously. Meeting adjourned at 7:29 PM.



Respectfully submitted,

Jeff Dawson, Director