

**LESTER PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
June 8, 2010 7:00 PM
Community Room of the Lester Public Library**

Call to Order – Vice President Robert Fay called the meeting to order at 7:00 PM.

Roll Call – Members Present: Robert Fay, Sharon Stone, Brenda Krause, Judy Stuebs, Collette Tegen, Kirsten Miller, Rick Henrickson, & Jay Orvis. Also Present: Library Director Jeff Dawson, Adult Services Coordinator Chris Hamburg. Absent & Excused: President Gagnon & Teri Wagner.

Public Comment – None.

Approval of Minutes – A motion was made by Rick Henrickson, second by Collette Tegen, approving the Minutes of May 11, 2010 as amended. Voice vote, yes – 8, no – 0, abstained – 0. Motion carried.

Expenditures & Financial Reports – Moved by Brenda Krause, second by Sharon Stone to accept & file financial reports of April 2010. Voice vote, yes – 8, no – 0, abstained – 0. Motion carried.

Committee Reports – None.

Board Member Comment – Sharon Stone stated the book sale was a success. Mr. Dawson indicated the Friends reported the best sale ever - \$1,320 total.

Director's Report – Director Dawson submitted a written report for the month of May and highlighted the following:

- Income from the garden sale \$445 will be used to replenish the gardens.
- Manitowoc County Funds for 2011 - \$163,944
- Self-check installation slated for July 7&8 – Custom built kiosks will be completed late June.
- City Council has recommended possible sale of property directly adjacent to the library. This is the park area next to the library parking lot.
- The Library Foundation is now accepting donations through the Library website. The link to donate goes to the Network for Good website. There is a small fee for credit card transactions.
- Barbee Lester and Marcia Black have indicated they would like to leave the Foundation Board. Jim Boelke and Joyce Beth are current Board members. Joyce Beth was the Lester Public Library Board of Trustees Representative to the Foundation; she opted to stay on the Foundation Board. Dawson requested the Lester Public Library Board of Trustees select a representative to the Foundation Board. At the last Foundation meeting a list of names was presented for invitation to the Foundation Board.
- Circulation statistics for the month of May are flat, while walk-in traffic is up 14%.

- Engaged Patrons Website is steady at 14,000 visits per month.
- Data base usage is low. This is the trend nationwide.

Communications – *Herald Times Reporter & Library Journal* Articles included in monthly packet.

City Council Report – Jay Orvis requested all major maintenance items be brought forward as early as possible to aide in the planning process, and that others be put off as long as possible.

School District Report – Kirsten Miller reported year end activities are wrapping up.

County Board Report – Rick Henrickson announced he and Director Dawson will be working on a committee to change the library county funding formula. Other members of this committee include MCLS Director Becky Petersen, County Treasurer Todd Reckelberg, Manitowoc Public Library Director Cherilyn Stewart, and MCLS Board Member John Wallace.

Unfinished Business –

- A) A Resolution of Gratitude for Joyce Beth’s service to the Lester Public Library Board of Trustees was circulated for signature.

New Business –

Regular Meeting Time:

Moved by Jay Orvis, second Sharon Stone to start the regular meetings at 6:00 PM. Voice vote, yes – 8, no – 0, abstained – 0. Motion carried. Absent members will be notified.

Board of Trustee Committees:

The slate of committees was discussed and presented at follows:

Administration: Patrick Gagnon - Chair, Brenda Krause, Robert Fay.

Building & Grounds: Teri Wagner - Chair, Sharon Stone, Collette Tegen.

2010-2011 Nominating Committee: Judy Stuebs – Chair, Teri Wagner, Rick Henrickson.

Negotiation Committee: Patrick Gagnon & Brenda Krause. Moved by Rick Henrickson to accept the slate of committees as presented, second Kirsten Miller. Voice vote, yes – 8, no – 0, abstained – 0. Motion carried.

Trustee Liaison to the Library Foundation Board:

Rick Henrickson nominated Collette Tegen to serve as Lester Public Library Board of Trustee Liaison to the Library Foundation. Hearing no others, Mr. Henrickson moved to approve the appointment of Collette Tegen to Foundation Board, second Kirsten Miller. Voice vote, yes – 8, no – 0, abstained – 0. Motion carried.

Closed Session. - None. Meeting remained in Open Session.

Collette Tegen moved to adjourn, second Kirsten Miller. Voice vote, yes – 8, no – 0, abstained – 0. Motion carried. Meeting adjourned at 7:50 PM.

Respectfully,



Elaine Steckler
Recording Secretary