

**LESTER PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
June 9, 2009, 7:00 PM
Community Room of the Lester Public Library**

Call to Order – President Patrick Gagnon called the meeting to order at 7:00 PM.

Roll Call – Members Present: Patrick Gagnon, Robert Fay, Collette Tegen, Brenda Krause, Kirsten Miller, Jay Orvis, Joyce Beth, Teri Wagner & Sharon Stone. Absent & Excused: Rick Henrikson. Also Present: Library Director Jeff Dawson & Adult Services Coordinator Chris Hamburg.

Public Comment – None.

Approval of Minutes – Motion to approve minutes of May 12, 2009 made by Teri Wagner, second made by Brenda Krause. Voice vote carried unanimously.

Expenditures & Financial Reports – Motion accepting the April 2009 financial reports – Detail Ledger, Trail Balances, Budget, Edward Jones & Tower Square Securities made by Joyce Beth, second by Robert Fay. Voice vote carried unanimously.

Committee Reports – None.

Board Member Comment – Member Miller praised the Children’s Summer Reading Program Presentations given to the schools by Terry Ehle and her staff, stating that the presentations were well received and engaging.

Member Orvis requested the board consider a 6:00 PM start time. Further consideration will be given to the matter during the July regular meeting.

Robert Fay noted a pot hole in the parking lot which needs repair, as it appears to be getting larger.

Director’s Report – Director Dawson reported receiving approximately 65 applications to date for the Custodian position alone. He reported that a page has left the employ of the library, and the ad for that position is running concurrent with the custodial employment ad. Dawson would like to see the Custodian position filled by mid July. Mr. Dawson will sit on the Marketing and Public Relations Committee for the Manitowoc County Economic Development Corporation. Director Dawson indicated that MCLS will be moving its headquarters to the Two Rivers High School. MCLS will be adding staff in the future to supplement duties previously carried out by MPL staff. Lester Public Library experienced a 8% increase in circulation for the month of May, as compared to May of 2008. The year to date circulation has increased by 6% as compared to May 2008 year to date circulation. Engaged Patrons recorded the Library’s Savings Calculator had 66 visits for the month of May.

City Council Report – Jay Orvis described the continued efforts for cost cutting measures being considered by the City Council.

School District Report – Kirsten Miller announced 16 lay-off notices were issued to Two Rivers Public School teachers last week.

County Representative Report – None.

Unfinished Business –

A) Revised Board Calendar – Mr. Gagnon requested members file for future reference. No action taken.

New Business –

- A) Adoption of Vision Statement: Moved by Kirsten Miller, second by Collette Tegen adopting the Vision Statement: “A Library Card in Every Pocket”. Voice vote carried unanimously.
- B) Adoption of Committee Rosters for 2009-2010:

OFFICERS

President – Patrick Gagnon
Vice President – Rick Henrikson
Secretary – Joyce Beth

ADMINISTRATIVE COMMITTEE

Patrick Gagnon
Brenda Krause
Robert P. Fay

BUILDING & GROUNDS COMMITTEE

Teri Wagner – Chair
Sharon Stone
Joyce Beth
Collette Tegen

2009-2010 NOMINATING COMMITTEE

Joyce Beth – Chair
Teri Wagner
Rick Henrikson

NEGOTIATION COMMITTEE

Brenda Krause
Patrick Gagnon


Moved by Sharon Stone to adopt the 2009-2010 Committee Rosters as presented above, second from Kirsten Miller. Voice vote carried unanimously.

Closed Executive Session –

The Library Board of Trustees reserves the right to enter into Closed Session, per Wisconsin Statutes s. 19.85(1)(c) which allows closed session when the employment, promotion, compensation, or performance evaluation data of any public employee under the jurisdiction of the particular government body is being considered. President Gagnon stated there are no items for Closed Session. The meeting remained open.

Trustee Education – Adult Programming – Chris Hamburg. Ms. Hamburg reviewed the Adult Programming with the board. She hopes to retain the membership of the Summer Reading Program of approximately 100 patrons. Weekly prizes include Chamber Bucks and book bags, with 2 Grand prizes worth \$150.00 collectively. The program will run for 16 weeks, and Hamburg noted that audio books count. Each patron will receive a book light when they return the first review. Ms. Hamburg described the Story Circle programming to the Board, and is currently working with the Senior Center, Harmony House and Historical Society to recruit participants. Hamburg then went on to describe the long running programs she and staff routinely provide to adults.

Robert Fay moved to adjourn, Jay Orvis second. Motion carried – meeting adjourned 7:50 PM



Elaine Steckler
Recording Secretary