

**LESTER PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
May 8, 2012 6:00 PM
Community Room of the Lester Public Library**

Call to Order –President Patrick Gagnon called the meeting to order at 6:01 PM.

Roll Call – Members Present: Kirsten Miller, Brenda Krause, Sharon Stone, Robert Fay, Collette Tegen, Teri Wagner, Judy Stuebs, Kay Koach and Patrick Gagnon. Excused: Rick Henrikson. Also Present: Support Staff Coordinator Natalie Long, Adult Services Coordinator Chris Hamburg and Director Jeff Dawson.

Public Comment – None

Guest – Introduction of Natalie Long, the new Support Staff Coordinator, to the Board. President Gagnon explained the Board’s role in governance of the library to Natalie.

Approval of Minutes – Motion to approve minutes of April 10, 2012 made by Collette Tegen second made by Judy Stuebs. Voice vote carried unanimously.

Expenditures & Financial Reports – Motion to accept and file the April, 2012 financial reports – Detail Ledger, Trial Balances, Budget, Edward Jones & Tower Square Securities made by Sharon Stone, second made by Teri Wagner. Voice vote carried unanimously.

Board Member Comment – Sharon Stone noted the pothole in the parking lot has returned; Dawson will notify custodian Kedrowski. Teri Wagner had an encounter with a Wittenberg University (Ohio) student who told her that Lester Public Library is a great library.

Director’s Report – Dawson updated the Board on the HVAC project status and distributed statistics for April. Self-check use is nearing the 30% of all check-outs goal set for the end of June.

Communications – Dawson shared the recent publication of *Images of America Two Rivers*, by President Gagnon and his daughter, Cassandra. Gagnon thanked Chris Hamburg for her efforts in digitizing the Wentorf Photo Collection which in turn gained notice of Arcadia Publishing. President Gagnon also noted the passing of former Lester Public Library Board of Trustees President Sheridan O’Rourke’s wife Marlene; Dawson sent a card on behalf of the Library Board and staff.

Report from City Council Representative – Kay Koach was introduced as the new City Council Representative and noted that most Council interaction with the library occurs during the annual budget cycle.

Report from School District Representative – No report

Report from County Representative – No report

Strategic Plan – Dawson pointed out several updates to the plan.

Old Business:

Slate of Officers for 2012/13; President Gagnon turned the meeting over to director Dawson. Dawson received the nominations from committee chair, Judy Stuebs. Dawson read the proposed slate – Patrick Gagnon, President; Bob Fay, Vice President; and Sharon Stone, Secretary. He then asked nominees if they had any objections, seeing none, a motion to accept the slate of officers as presented was made by Kirsten Miller, second made by Brenda Krause. Voice vote passed with one abstention, Teri Wagner.

New Business:

President Gagnon announced two new board members, city appointee Ned Guyette and City Council Representative Kay Koach. Gagnon asked Dawson to see if Guyette would be interested in filling committee seats vacated by leaving member Wagner. Committee appointments will be next month.

Motion to accept and adopt the director's annual goals made by Bob Fay, second made by Collette Tegen. Voice vote carried unanimously.

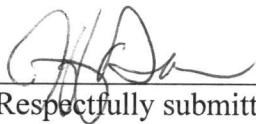
Library Board Calendar was reviewed, Dawson noted that the Summer Reading Program Board Education will take place at the June meeting.

Circulation Policy Procedure update was reviewed with an additional correction made by Dawson.

Closed Executive Session – None

Board Education – none

Motion to adjourn made by Brenda Krause second by Collette Tegen. Voice vote carried unanimously. Meeting adjourned at 6:44 PM.



Respectfully submitted,

Jeff Dawson, Director