

**LESTER PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
May 12, 2009, 7:00 PM
Community Room of the Lester Public Library**

Call to Order – President Patrick Gagnon called the meeting to order at 7:00 PM.

Roll Call – Members Present: Patrick Gagnon, Robert Fay, Collette Tegen, Rick Henrickson, Brenda Krause, Kirsten Miller, Jay Orvis, Joyce Beth, Teri Wagner & Sharon Stone. Also Present: Library Director Jeff Dawson, Adult Services Coordinator Chris Hamburg, Children’s Services Coordinator Terry Ehle.

President Gagnon welcomed new board member Collette Tegen, and introduced members and staff present. Mr. Gagnon announced the reappointments of himself, Teri Wagner and Jay Orvis.

Public Comment – None.

Approval of Minutes – Motion to approve minutes of April 14, 2009 as amended made by Rick Henrickson, second by Joyce Beth. Voice vote carried unanimously.

Trustee Education – Summer Reading Program – Terry Ehle.
Children’s Services Coordinator Terry Ehle reviewed programming staff will present for the 2009 Summer Reading Programs. Ehle has 98 programs planned, and is working with Lisa Quisdorf of Two Rivers Public Schools to provide bussing for special programs this summer. Ms. Ehle was excused at 7:16 PM.

Expenditures & Financial Reports – Motion accepting the March 2009 financial reports – Detail Ledger, Trail Balances, Budget, Edward Jones & Tower Square Securities made by Robert Fay, second by Joyce Beth. President Gagnon requested that a quarterly review of the investments be added to the board calendar. Voice vote carried unanimously.

Committee Reports – The Nominating Committee Report is a separate agenda item.

Board Member Comment – Brenda Krause voiced concern over the accuracy of shelving. Discussion followed on personnel and computer system issues. It is unclear at this time if the problems are human or computer error. Mr. Dawson will follow up with staff. Mr. Orvis discussed an article written by Ridgley Schott regarding the importance of reading.

Director’s Report – Mr. Dawson submitted a report for April. WIPPI conducted an energy audit in April. Dawson is waiting for the results of the audit. Dawson and staff are planning to launch a marketing campaign in September publicizing the Library’s Vision Statement: A Library Card in Every Pocket. Mr. Gagnon requested an agenda item for the June board meeting to formally endorse the Vision Statement. Adult Services Coordinator Chris Hamburg added that there are roughly 10,000 Two Rivers resident card holders. Director Dawson noted a new link within the Library’s website. This link calculates the value of

services the library provides. Anyone may log on and use the calculator to see personal money savings of library services vs. purchasing these same services. In March the American Library Association announced the creation of ALTAFF; the Association of Library Trustees, Advocates, Friends, and Foundations. A letter from ALTAFF is in the current month board packet, and the website is www.ala.org/altaff.

City Council Report – None.

School District Report – Kirsten Miller announced there will still be staffing cuts and personnel changes affected by budget cuts. The stimulus funding will not be used to relieve teacher position cuts.

County Representative Report – Mr. Rick Henrickson announced that MCLS Advisory Committee will meet this Thursday, May 14th at the Manitowoc Public Library. The meeting will start at 5:00 PM. He and Director Dawson plan on being in attendance, and encouraged other board members to attend as well.

Unfinished Business –

2009 – 2010 Slate of Officers - The Nominating Committee Submitted the following recommendation for the 2009 – 2010 slate of officers; President: Patrick Gagnon, Vice President: Rick Henrickson, Secretary: Joyce Beth. Mr. Gagnon requested nominations from the floor, there were none. Moved by Kirsten Miller, second by Jay Orvis to adopt the recommended slate of officers for 2009 – 2010 as presented by the nominating committee. Voice vote carried unanimously.

President Gagnon asked that members review the current committees they are assigned to, and consider which committees they are interested in serving on, for discussion at the June meeting.

Policy – Displays –Library Policy 02-04-02 the word disclaimer replaces the word caveat, the second bullet point – remove the word “which”. Moved by Brenda Krause, second by Rick Henrickson to approve the Displays Policy as amended. Voice vote carried unanimously.

MCLS update – Ginger Schmidlkofer has been hired to fill the full time information technologies position. Mr. Dawson stated that DPI will be holding a meeting with MCLS libraries on Friday, May 15th at the Lester Public Library to discuss the document agreement. Personnel from DPI will mediate by conference call. MCLS is working under the old contract between it and the resource library (Manitowoc Public Library). MPL is formulating a new contract with MCLS. Julia Davis has been selected to serve as the Interim Director at the Kiel Public Library.

New Business –

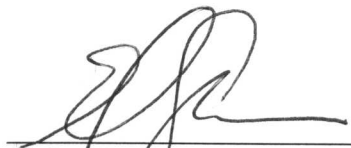
A) Mr. Dawson presented the board with his 2009-2010 goals for the Library. Motion by Joyce Beth, second by Teri Wagner adopting Dawson's goals for 2009-2010. Voice vote carried unanimously.

- B) Motion to Adopt a Resolution of Gratitude thanking Terry Schumacher for Service as a member of the Library Board of Trustees. Voice vote carried unanimously.
- C) Motion to Adopt a Resolution Upon Retirement for Austin (Buck) Leach by Teri Wagner, second by Sharon Stone. Voice vote carried unanimously.
- D) Motion to adopt a Resolution Upon Retirement for Al Duval by Kirsten Miller, second by Rick Henrickson. Voice vote carried unanimously.
- E) Moved by Rick Henrickson to accept the proposal to purchase a new microfilm reader from Integrated Imaging to be funded with gift monies. Motion seconded by Robert Fay. Voice vote carried unanimously.

Closed Executive Session –

The Library Board of Trustees reserves the right to enter into Closed Session, per Wisconsin Statutes s. 19.85(1)(c) which allows closed session when the employment, promotion, compensation, or performance evaluation data of any public employee under the jurisdiction of the particular government body is being considered. President Gagnon stated there are no items for Closed Session. The meeting remained open.

Moved to adjourn by Brenda Krause, second by Sharon Stone. Motion carried – meeting adjourned 8:06 PM



Elaine Steckler
Recording Secretary