

Lester Public Library
Board of Trustees
May 13, 2008, 7:00 PM
Lester Public Library Community Room

President Gagnon called the meeting to order at 7:00 PM.

Members present: President Patrick Gagnon, Vice President Rick Henrickson (7:21 PM), Secretary Joyce Beth, Robert Fay, Brenda Krause, Kirsten Miller, Jay Orvis, Sharon Stone, Teri Wagner. Absent: Terry Schumacher. Also present: Director Jeff Dawson, Youth Coordinator Terry Ehle, Adult Services Coordinator Chris Hamburg, Custodian Austin Leach and Recording Secretary Elaine Steckler. Invited guests: Gary Nadolsky & Tony Carini representing Benefits Inc. – Tower Square Securities – Met Life.

Public Comment: None.

President Gagnon suspended the rules of order stating after agenda item 6 – Expenditures & Financial Reports, the board will proceed to agenda items 13B – Reconfiguration of Parking Lots, then to agenda item 15 - Trustee Education before proceeding to agenda item 7 – Committee Reports.

Guests – Tony Carini & Gary Nadolsky gave a presentation to the board concerning investment strategies.

Moved by Wagner second by Henrickson to approve the April 8, 2008 minutes. Motion approved unanimously.

Moved by Brenda Krause second by Teri Wagner to approve the March Budget, Balance Sheet and BankFirst Investment Reports as presented. Motion approved unanimously.

Reconfiguring Parking Lots – Moved by Robert Fay to approve Dawson's recommended vendors F. Dier, Perry Electric, Barrette Asphalt, TRBS to reconstruct parking lots with monies from fund 456 – Building & Grounds in the amount of \$30,370, second by Rick Henrickson. Motion approved unanimously.

Trustee Education – Summer Reading programs presented by Terry Ehle & Chris Hamburg. Staff provided members with literature and an overview of the children and adult programming.

Committee Reports – None. Nominating Committee's report appears on agenda item 14.A.

Director's Report – Dawson reported on the PLA Conference he attended with Chris Hamburg. Director Dawson announced the appointment of two new members to the board – Jay Orvis – City Council Representative, and Robert Fay. President Gagnon asked Dawson if other member libraries had an unfavorable response to Manitowoc Calumet Library System Support in their respective Annual Reports. He indicated that Lester Public Library was one of several to respond with a "no". Patrick requested

comment on statistics. Dawson replied circulation statistics continue to rise, while foot traffic is down. Jeff then shared a letter from Paul Callen of BankFirst Investments, and stated that George Reis would present at next month's meeting. Dawson also received correspondence from Greenhill Law office with a check for \$45,000.00 from the Anne DeSwarte Estate. Director Dawson expects another donation from Hartford as well. Joyce Beth asked if Dawson had any further plans for the DeSwarte donations other than the Early Learning Center. Dawson indicated nothing specific at this time.

City Council Report – None.

School Board Report – Representative Kirsten Miller thanked Dawson for his letter thanking the school district for allowing the library to host the Two Rivers School District Art Show.

County Board Report – County Board Supervisor Rick Henrickson attended the Library Services Advisory Committee with Chris Hamburg. Henrickson indicated renewed support for Lester Public Library and the services it provides to our community.

Motion by Henrickson seconded by Stone to adopt the Unattended Child Policy as presented. Motion approved unanimously.

Moved by Brenda Krause, second by Joyce Beth approving the Director's Goals as presented for Dawson's personnel file & review in March. Motion carried unanimously.

Nominating Committee will meet and present a slate of officers for the June meeting. President Gagnon encouraged members to look at the various committees and consider which committees they would like to join for the 08-09 year.

Moved by Henrickson, second by Orvis to accept and sign a resolution recognizing Sheridan O'Rourke's contributions to the Board of Trustees. Motion passed unanimously.

Moved by Orvis seconded by Wagner to accept and sign a resolution recognizing Wayne Schultz's year of service to the Board of Trustees. Motion passed unanimously.

President Gagnon polled members as to their preference for an earlier start time for board meetings. Meeting start times to remain at 7:00 PM.

Director Dawson suggested posting board members' pictures in the lobby of the library as a way of personalizing the Board. The matter was tabled.

President Gagnon announced the Library Board of Trustees reserves the right to enter into Closed Session, per Wisconsin Statutes s. 19.85(1)(c) which allows closed sessions when the employment, promotion, compensation, or performance evaluation data of any public employee under the jurisdiction of the particular government body is being considered. President Gagnon stated the reason for closed session is to discuss the progress of union negotiations. Moved by Jay Orvis, seconded by Robert Fay to move into closed session. Roll Call Vote: Robert Fay – Aye, Joyce Beth – Aye, Patrick Gagnon – Aye, Rick Henrickson – Aye, Brenda Krause – Aye, Kirsten Miller – Aye, Jay

Orvis – Aye, Sharon Stone – Aye, Teri Wagner – Aye. The Board of Trustees moved into closed session at 8:42 PM. Member Teri Wagner stepped out at 8:42 PM, returning at 8:45 PM.

Motion to reconvene in open session by Sharon Stone, second by Brenda Krause. The board reconvened in open session at 8:53 PM.

Moved to adjourn by Henrickson, second by Miller. Meeting adjourned at 8:54 PM

Respectfully Submitted,



Elaine Steckler
Recording Secretary