

**Lester Public Library
Board of Trustees Meeting
May 8, 2007**

Call to Order – The meeting was called to order at 7:00 PM by President Patrick Gagnon in the Community Room of the Lester Public Library. Proper notice was given.

Present – Patrick Gagnon, Rick Henrickson, Brian Powell, Teri Wagner, Sheridan O’Rourke, Brenda Krause, Terry Schumacher, Joyce Beth, Youth Services Coordinator Terry Ehle, Adult Services Coordinator Chris Hamburg, Director Jeff Dawson, & recording secretary Elaine Olszewski-Steckler.

Absent – Kirsten Miller & Sharon Stone

Public Comment – None.

Minutes – Moved by Rick Henrickson and seconded by Terry Schumacher to approve and accept the meeting minutes of April 10, 2007. Motion carried.

Expenditures and Financial Reports – Moved by Joyce Beth and seconded by Teri Wagner to accept the April 2007 Detail Ledger & Budget Summary Reports. Motion carried.

Discussion held regarding future investment strategy of gift account monies. President Gagnon requested the investment statement be included in future board packets. Dawson will check with the Finance Director and report to the board regarding current interest rates for monies held at the City in the Gift Account, fund 282, and request his presence at the regular June meeting. The board requested a presentation from First National Bank concerning investment strategy. No action.

Committee Reports – Moved by Sheridan O’Rourke, seconded by Terry Schumacher to dissolve the Director Search Committee. Motion carried.

Nominating committee to remain as follows: Joyce Beth – Chair, Teri Wagner, and Rick Henrickson.

Administrative Committee – President Gagnon requested that this committee meet outside the regular meeting once per month, and focus on policy review and provide a starting point for planning. The Administrative Committee will be as follows: Patrick Gagnon, Brenda Krause. Invitations extended to Wayne Schultz, Kirsten Miller, and Sharon Stone.

Buildings & Grounds Committee as follows: Teri Wagner – Chair, Joyce Beth, Terry Schumacher & Rick Henrickson.

Negotiations Representative – Brenda Krause.

Directors Report – Director Dawson provided a written report and asked the board for any questions concerning the same. Dawson reported the Johnson Controls HVAC contract is due June 1. Henrickson requested a Special Meeting to review and approve Johnson Controls proposal. Dawson reported on an increase in circulation of 10 percent over the April 2006 statistics.

Communications – Councilman Powell suggested putting an agenda item under communications to provide an opportunity for the council representative to share any pertinent information at meetings. Powell announced Wayne Schultz's appointment to the Library Board of Trustees. The Board extended thanks and appreciation to Brain for his service.

Unfinished Business – Unicorn update presented by Chris Hamburg. Hamburg reported that a representative from Sirsi/Dynix plans to be on site during conversion.

Painting proposals – Director Dawson reported Austin Leach favored the Quality Painters vendor, citing experience and cost in his over-all assessment. Moved by O'Rourke and seconded by Henrickson to approve Quality Painters for painting the interior of the library. Motion carried.

New Business – Brian Powell reviewed a proposal to re-route State Highway 310 and fielded questions regarding the same. Moved by Henrickson and seconded by Terry Schumacher to approve and sign a letter of support to the proposed re-route of State Highway 310 to Memorial Drive. Motion carried.

Moved by Krause and seconded by Beth to approve the Memorandum of Agreement between City of Two Rivers and Lester Public Library - Debt Financing for the Library Automation System. Motion carried.

Moved by Powell and seconded by Henrickson to read and approve the Resolution of Gratitude to Sheridan O'Rourke for Service as Library Board of Trustees President. Motion carried.

Moved by Powell and seconded by Henrickson to read and approve the Resolution of Gratitude to Chris Hamburg for Service as Interim Library Director. Motion carried.

Adoption of Amended *Manitowoc County Agreement and Plan for Public Library Service* – Hamburg stated the change in language does not substantially change the funding from the County. Moved by Henrickson and seconded by O'Rourke to adopt the amended *Manitowoc County Agreement and Plan for Public Library Service*. Motion carried.

Trustee Education – Youth Coordinator Terry Ehle handed out print materials, schedules, and reported activities planned for the 2007 Summer Reading Program. Lester Public Library will partner with Two Rivers Recreation Department and Two Rivers Police Department for several of the Summer Reading Program activities. Sheridan O’Rourke and Director Jeff Dawson commended Ms. Ehle on her work.

Closed Executive Session – The Library Board of Trustees reserves the right to enter into Closed Session, per Wisc. Stats. 18.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. The board entered closed session at 8:18 PM to discuss AFSCME negotiations and reconvened at 8:19 PM. No action.

Moved by Sheridan O’Rourke and seconded by Terry Schumacher for adjournment.
Meeting adjourned at 8:20 PM.

Respectfully Submitted,

Elaine Olszewski-Steckler
Recording Secretary