

**LESTER PUBLIC LIBRARY**  
**BOARD OF TRUSTEES MEETING**  
**April 10, 2012 6:00 PM**  
**Community Room of the Lester Public Library**

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Call to Order –President Patrick Gagnon called the meeting to order at 6:00 PM.

Roll Call – Members Present: Kirsten Miller, Brenda Krause, Sharon Stone, Robert Fay, Collette Tegen, Rick Henrickson, Teri Wagner, Judy Stuebs and Patrick Gagnon. Excused: Marcia Krueger. Also Present: Adult Services Coordinator Chris Hamburg and Director Jeff Dawson.

Public Comment – None

Approval of Minutes – Motion to approve minutes of March 13, 2012 made by Collette Tegen second made by Teri Wagner. Voice vote carried unanimously.

Expenditures & Financial Reports – Motion to accept and file the March, 2012 financial reports – Detail Ledger, Trial Balances, Budget, Edward Jones & Tower Square Securities made by Brenda Krause, second made by Robert Fay. Voice vote carried unanimously.

Board Member Comment – Kirsten Miller noted a comment from a library patron who misses the old practice of date stamping library materials. Last month the library moved to receipt printing items and due dates for patrons.

Director's Report – Dawson noted further library exposure on the national level with his blog post on Tech Soup's popular site and Library Renewal Partner Libraries are now meeting on a monthly basis and future updates will appear in the Director's Report.

Report from City Council Representative – No report

Report from School District Representative – No report

Report from County Representative – Rick Henrickson noted much activity at the county; hopes all departments and staff is treated fairly in light of the Act 10 Budget Repair Bill. He hopes to move committee obligations to allow for full attention to the Library Board. He thanked Kirsten Miller for a recent excellent piano concert.

Strategic Plan – Chris Hamburg noted the e-Library upgrade to our public online catalog has new features and arrangement to enhance the patron's experience. These changes will be followed up with a usability study conducted at the Manitowoc Public Library at the end of May.

Old Business:

The Board, via consensus, agreed to modify the Library Director Job Description to include the City's residency requirement.

Review of the Patron Code of Conduct – Rick Henrickson made a motion to amend the Patron Code of Conduct to include reference to the Two Rivers Municipal Code, Section 9-2-1, Discharging or Carrying Firearms and Guns Prohibited in the Patron Code of Conduct, second made by Kirsten Miller. Voice vote carried unanimously.

New Business:

Dawson discussed the HVAC project and re-writing the bid to reflect a water-based chiller unit.

Sharon Stone made a motion to accept the Resolution Upon Retirement for Betty Kuhn, second made by Kirsten Miller. Voice vote carried unanimously.

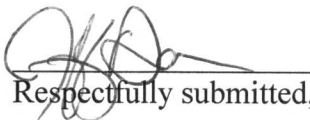
Teri Wagner's last meeting will be the May meeting; both Patrick Gagnon and Collette Tegen will contact City Manager Greg Buckley to continue with another term on the Board.

The Nominating Committee will come to the May meeting with a proposed slate of officers.

Closed Executive Session – None

Board Education – Dawson related much of what was presented at a recent Library Trustee Workshop held in New Holstein by WLA President Ron McCabe.

Motion to adjourn made by Rick Henrickson second by Collette Tegen. Voice vote carried unanimously. Meeting adjourned at 6:52 PM.



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Respectfully submitted,  
Jeff Dawson, Director