

**LESTER PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
March 13, 2012 6:00 PM
Community Room of the Lester Public Library**

Call to Order –President Patrick Gagnon called the meeting to order at 6:01 PM.

Roll Call – Members Present: Kirsten Miller, Brenda Krause, Sharon Stone, Marcia Krueger Robert Fay, Collette Tegen and Patrick Gagnon. Excused: Rick Henrickson, Teri Wagner and Judy Stuebs. Also Present: Director Jeff Dawson.

Public Comment – None

Approval of Minutes – Motion to approve minutes of February 14, 2012 made by Marcia Krueger second made by Brenda Krause. Voice vote carried unanimously.

Expenditures & Financial Reports – Motion to accept and file the February, 2012 financial reports – Detail Ledger, Trial Balances, Budget, Edward Jones & Tower Square Securities made by Robert Fay, second made by Marcia Krueger. Voice vote carried unanimously.

Board Member Comment – None

Director’s Report – Dawson will bring a resolution upon retirement for Betty Kuhn to the April 2012 meeting and a resolution to City Council the following week. Kindles are very popular and already have hold lists. It was noted that Dawson achieved renewal for another 5 years for a Grade I Public Librarian Certificate. Board members discussed carpooling to the upcoming Trustee Workshop.

Report from City Council Representative – Krueger reminded everyone to vote in the upcoming City Council election; she will be a write-in candidate for the 1 year term.

Report from School District Representative – No report

Report from County Representative – No report

Strategic Plan – No changes from previous month.

Old Business:

None

New Business:

Concealed Carry and Patron Code of Conduct Policy – questions for discussion at next month’s meeting: is this a city policy or an ordinance with legal repercussions for policy/code violations. Does this mean open carry is allowed?

Director’s Job Description – via consensus the Board recognized the Director’s Job Description falls under Board policy and review for changes; where all other staff job descriptions do not. Dawson will add the residency requirement for city department heads under ‘Community #7’ and bring back for the April meeting.

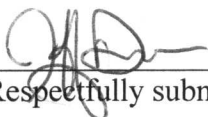
Closed Executive Session –

President Gagnon read the Wisconsin Statutes s. 19.85(1)(c) allowing closed session when the employment, promotion, compensation, or performance evaluation data of any public employee under the jurisdiction of the particular government body is being considered. Mr. Gagnon stated the reason the Closed Session is the annual Director evaluation. He then opened the floor for a motion to enter into Closed Session. Moved by Robert Fay to enter into Closed Session, second made by Sharon Stone. Roll Call Vote: Marcia Krueger – Aye; Sharon Stone – Aye; Robert Fay – Aye; Brenda Krause – Aye; Collette Tegen – Aye; Kirsten Miller – Aye; Patrick Gagnon - Aye. The Board of Trustees entered into Closed Session at 6:39 PM.

At 6:52 PM, a motion to reconvene in Open Session was made by Marcia Krueger, second made by Collette Tegen. Voice vote carried unanimously.

Board Education – conducted after meeting adjourned – tour of newly revamped Circulation Desk and the reading area by the fireplace.

Motion to adjourn made by Kirsten Miller second by Marcia Krueger. Voice vote carried unanimously. Meeting adjourned at 6:53 PM.


Respectfully submitted,

Jeff Dawson, Director