

**LESTER PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
February 14, 2012 6:00 PM
Community Room of the Lester Public Library**

Call to Order –President Patrick Gagnon called the meeting to order at 6:00 PM.

Roll Call – Members Present: Teri Wagner, Kirsten Miller, Brenda Krause, Sharon Stone, Judy Stuebs, Marcia Krueger and Patrick Gagnon. Excused: Rick Henrikson, Robert Fay and Collette Tegen. Also Present: Director Jeff Dawson and Adult Services Coordinator Chris Hamburg.

Public Comment – Sue Meyer, Two Rivers and Judy Stegmann, Cato, were attending the meeting as part of coursework for the Fox Valley Technical College. President Gagnon welcomed them and invited them to ask questions.

Approval of Minutes – Motion to approve minutes of December 13, 2011 made by Judy Stuebs second made by Teri Wagner. Voice vote carried unanimously.

Expenditures & Financial Reports – Motion to accept and file the December, 2011 and January, 2012 financial reports – Detail Ledger, Trial Balances, Budget, Edward Jones & Tower Square Securities made by Sharon Stone, second made by Teri Wagner. Voice vote carried unanimously.

Board Member Comment – None

Director’s Report – Dawson fielded questions concerning broadband expansion via Charter.

Report from City Council Representative – No report

Report from School District Representative – No report

Report from County Representative – No report

Strategic Plan – A couple of updates were included with this month’s packet; Wagner asked if the updates needed formal approval, President Gagnon did not see the need for a motion.

Old Business:

Building and Grounds Committee Report - Motion to approve moving ahead with the first stage of the HVAC project, writing and publishing the bid made by Brenda Krause, second made by Kirsten Miller. Voice vote carried unanimously.

Motion to remove \$47,442 from the Tower investments and \$47,442 from the Edward Jones investments to balance the 2011 library budget made by Judy Stuebs, second made by Brenda Krause. Voice vote carried unanimously.

New Business:

The Lester Public Library Annual Report was reviewed. Miller noted her name was misspelled, Krause corrected her email address and Gagnon noted two typos in the report. Motion to approve the Annual Report with corrections was made by Sharon Stone, second made by Marcia Krueger. Voice vote carried unanimously.

President Gagnon discussed the process for the director's evaluation slated for the March Board meeting.

Closed Executive Session –

President Gagnon read the Wisconsin Statutes s. 19.85(1)(c) allowing closed session when the employment, promotion, compensation, or performance evaluation data of any public employee under the jurisdiction of the particular government body is being considered. Mr. Gagnon stated the reason the Closed Session is the annual Director evaluation. He then opened the floor for a motion to enter into Closed Session. Moved by Marcia Krueger to enter into Closed Session, second made by Kirsten Miller. Roll Call Vote: Marcia Krueger – Aye; Sharon Stone – Aye; Judy Stuebs – Aye; Brenda Krause – Aye; Teri Wagner – Aye; Kirsten Miller – Aye; Patrick Gagnon - Aye. The Board of Trustees entered into Closed Session at 6:36 PM.

At 7:40 PM, a motion to reconvene in Open Session was made by Teri Wagner, second made by Judy Stuebs. Voice vote carried unanimously.

Board Education - none

Motion to adjourn made by Kirsten Miller second by Brenda Krause. Voice vote carried unanimously. Meeting adjourned at 7:42 PM.


Respectfully submitted,

Jeff Dawson, Director