

**LESTER PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
Tuesday, September 11, 2007
7:00 PM**

Community Room of the Lester Public Library

Please take notice that the Lester Public Library Board of Trustees will meet at 7:00 p.m. on Tuesday, September 11, 2007 in the Community Room of the Library to discuss and act upon the following matters:

1. Call to Order
2. Roll Call
3. Public Comment
4. Approval of August Board Meeting Minutes – **Action Item**
5. Expenditures and Financial Reports – **Action Item**
6. Committee Reports
 - A. Building and Grounds – DeSwarte Memorial
7. Director's Report
8. Communications
 - A. Thank you letter from the Cope family
 - B. HTR Press Release – DeSwarte Estate
 - C. Lakeshore Chronicle Article
 - D. Letters from NGL Insurance Group regarding three annuities from the DeSwarte Estate
 - E. Thank you letter from Library Board to the Friends for recent \$2,000.00 pledge
9. Report from City Council Representative
10. Report from School District Representative
11. Report from County Representative
12. Unfinished Business
 - A. Unicorn update – Hamburg

B. Circulation Policy – Loan Periods

C. Director’s 6 Month Evaluation

13. New Business
14. Trustee Education – New Subscription Databases – Hamburg
15. Adjournment

Next regular meeting: Tuesday, October 9, 2007

Ground Rules for Working Together

- Demonstrate integrity***
- Demonstrate Ownership***
- Challenge & Help Each Other***
- Build on Positives***
- Seek First to Understand***
- Support Council decisions***
- Respect Each Other***
- Come Prepared***
- Communicate Openly and Candidly***
- Have Fun***
- Remember who we were Elected to Represent***

It is possible that members of, and possibly a quorum of, the municipality may be in attendance at the above-stated, meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Please Note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the office of the City Manager.