

**LESTER PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
Tuesday, February 12, 2008
7:00 PM**

Community Room of the Lester Public Library

Please take notice that the Lester Public Library Board of Trustees will meet at 7:00 p.m. on Tuesday, February 12, 2008 in the Community Room of the Library to discuss and act upon the following matters:

1. Call to Order
2. Roll Call
3. Invited Guest - Paul Callen, Vice President – Trust & Financial Services, Certified Trust & Financial Advisor, Bank First
4. Public Comment
5. Approval of January Board Meeting Minutes – **Action Item**
6. Expenditures and Financial Reports – **Action Item**
7. Committee Reports
8. Director's Report
9. Communications
 - A. HTR articles
 - B. Bookmark for patrons explaining Internet procedure
10. Report from City Council Representative
11. Report from School District Representative
12. Report from County Representative
13. Unfinished Business
 - A. Bylaws of the Library Board – proposed changes
 - B. Transfer funds from Gift to Investments – **Possible Action Item**
14. New Business
 - A. Annual Report – **Action Item**

- B. Library Director Annual Review (March)
- C. Appoint Nominating Committee
- D. List of Board Recommended Appointees for Upcoming Expiring Board Terms
- E. Updated Emergency Policy and Procedures – **Possible Action Item**

15. Trustee Education – None

16. Closed Executive Session

The Library Board of Trustees reserves the right to enter into Closed Session, per Wisconsin Statutes s. 19.85(1)(c) which allows closed sessions when the employment, promotion, compensation, or performance evaluation data of any public employee under the jurisdiction of the particular government body is being considered.

--Discuss union negotiations

17. Adjournment

Next regular meeting: Tuesday, March 11, 2008

Ground Rules for Working Together

- | | |
|--|--|
| <input type="checkbox"/> <i>Demonstrate integrity</i> | <input type="checkbox"/> <i>Support Council decisions</i> |
| <input type="checkbox"/> <i>Demonstrate Ownership</i> | <input type="checkbox"/> <i>Respect Each Other</i> |
| <input type="checkbox"/> <i>Challenge & Help Each Other</i> | <input type="checkbox"/> <i>Come Prepared</i> |
| <input type="checkbox"/> <i>Build on Positives</i> | <input type="checkbox"/> <i>Communicate Openly and Candidly</i> |
| <input type="checkbox"/> <i>Seek First to Understand</i> | <input type="checkbox"/> <i>Have Fun</i> |
| <input type="checkbox"/> <i>Remember who we were Elected to Represent</i> | |

It is possible that members of, and possibly a quorum of, the municipality may be in attendance at the above-stated, meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Please Note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the office of the City Manager.